

CITY OF HOBART

Building Department, 414 Main Street, Hobart, IN 46342 - 219-942-1722

www.cityofhobart.org

COMMERCIAL CONSTRUCTION REQUIREMENTS

PLEASE NOTE: Effective December 1st, 2025, the City of Hobart will be using OpenGov software for permit submittals and licensing. The link for OpenGov to submit your projects is available on our website at www.cityofhobart.org.

The licensed General Contractor must submit the following to the City of Hobart's Building Department via OpenGov software on the City website for permit review once the site plan has been approved:

- **State of Indiana Construction Design Release** (800-423-0765)
- **Two sets of stamped prints including MEPs & site plan** (This should be delivered to the Building Department after the OpenGov permit application is submitted online).
- **One complete set of prints** in PDF format uploaded with your submittal through the OpenGov software.
- **Building Permit/MEP Application** Digitally applied for through the OpenGov software.
- **Copy of fully executed construction contracts (including MEP contracts)** in PDF format uploaded with your submittal through the OpenGov software.
- **Subcontractor List** (application through OpenGov will ask for info on subs)
- **Approval/Tap Receipt from Merrillville Conservancy District** (if applicable) (219-472-8000) Uploaded through OpenGov software
- **Approval from Indiana State Department of Health** (if Septic) Uploaded through OpenGov software

Please allow at least 10 business days for plan review by the Building & Planning Departments once ALL required documentation has been received. If a **Stormwater Permit** is required, it must be obtained prior to receiving the **Building Permit**. Please contact the HSD Coordinator, at (219) 942-3619, if you have questions regarding the Stormwater Permit. If you are tapping in to City sewers, please contact the Engineering Department at 219-942-8271 for permit information. These fees will need to be paid prior to issuing the Building Permit.

The general and subcontractors must be licensed within the City of Hobart. If you have any questions regarding licensing/testing procedures, please contact the Building Department at (219) 942-1722. Any type of new commercial construction (including additions) and remodels require a General Commercial Contractors License.

If you have any questions, regarding what permits pertain to your project, please contact the Building Department at (219) 942-1722 or at building@cityofhobart.org.