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ORDINANCE 2020 - 12

**AN ORDINANCE TRANSFERRING APPROPRIATIONS WITHIN THE 2020 BUDGET
OF THE GENERAL FUND: COURT, POLICE and CITY BUILDINGS DEPARTMENTS and the
LAW ENFORCEMENT TRAINING FUND; PARK & RECREATION FUND;
and MOTOR VEHICLE HIGHWAY (MVH) FUND
IN THE CITY OF HOBART, LAKE COUNTY, INDIANA.**

WHEREAS, it has been determined it is now necessary to appropriate more money than was appropriated in the annual budget in certain line items in the General Fund: Court, Police and City Buildings Departments and in the Park & Recreation Fund and MVH Fund in the 2020 budget; and

WHEREAS, it has been shown that certain existing appropriations now have unobligated balances that are not currently needed and eligible for use to cover certain expenses for the purposes for which appropriated in the General Fund: Court and City Buildings Departments, Law Enforcement Training Fund, Park & Recreation Fund and MVH Fund in the 2020 budget,

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Hobart, Lake County Indiana that:

Section 1(a). For the expenses of the taxing unit, the following additional sums of money are hereby appropriated out of the **General Fund: City Court Department** for the purposes specified, subject to the laws governing the same:

<u>Account</u>	<u>Description</u>	<u>Amount Requested</u>	<u>Amount Appropriated</u>
101033363.000	Contractual Agreements	\$ 600.00	\$ 600.00
Total General Fund: City Court Department Additional Appropriations: \$ 600.00			

Section 1(b). The following existing appropriation(s) in the **General Fund: City Court Department** be reduced in the following amount:

<u>Account</u>	<u>Description</u>	<u>Amount Requested</u>	<u>Amount Reduced</u>
101033132.000	Overtime Pay	\$ 600.00	\$ 600.00
Total General Fund: City Court Department Fund Reductions: \$ 600.00			

Section 2(a). For the expenses of the taxing unit, the following additional sums of money are hereby appropriated out of the **General Fund: Police Department** for the purposes specified, subject to the laws governing the same:

<u>Account</u>	<u>Description</u>	<u>Amount Requested</u>	<u>Amount Appropriated</u>
101039225.000	Vehicle Maintenance	\$ 8,000.00	\$ 8,000.00
Total General Fund: Police Department Additional Appropriations: \$ 8,000.00			

Section 2(b). The following existing appropriation(s) in the **Law Enforcement Training Fund** be reduced in the following amount:

<u>Account</u>	<u>Description</u>	<u>Amount Requested</u>	<u>Amount Reduced</u>
233090391.000	Training, Education, Seminars	\$ 8,000.00	\$ 8,000.00
Total Law Enforcement Training Fund Reductions: \$ 8,000.00			

Section 3(a). For the expenses of the taxing unit, the following additional sums of money are hereby appropriated out of the **Park & Recreation Fund** for the purposes specified, subject to the laws governing

51 the same:

52 <u>Account</u>	<u>Description</u>	Amount <u>Requested</u>	Amount <u>Appropriated</u>
53 204090430.000	Improvements	\$ 60,000.00	\$ 60,000.00
54 Total Park & Recreation Fund: Additional Appropriations: \$ 60,000.00			

56 **Section 3(b).** The following existing appropriation(s) in the **Park & Recreation Fund** be reduced in the
57 following amount:

58 <u>Account</u>	<u>Description</u>	Amount <u>Requested</u>	Amount <u>Reduced</u>
59 204090113.000	Part-Time Employees	\$ 60,000.00	\$ 60,000.00
60 Total Park & Recreation Fund Reductions: \$ 60,000.00			

63 **Section 4(a).** For the expenses of the taxing unit, the following additional sums of money are hereby
64 appropriated out of the **MVH Fund** for the purposes specified, subject to the laws governing the same:

66 <u>Account</u>	<u>Description</u>	Amount <u>Requested</u>	Amount <u>Appropriated</u>
67 201090235.001	Materials & Supplies	\$ 20,000.00	\$ 20,000.00
68 201090354.000	Water Use	\$ 4,000.00	\$ 4,000.00
69 Total MVH Fund Additional Appropriations: \$ 24,000.00			

71 **Section 4(b).** The following existing appropriation(s) in the **MVH Fund** be reduced in the following
72 amount:

73 <u>Account</u>	<u>Description</u>	Amount <u>Requested</u>	Amount <u>Reduced</u>
74 201090362.000	Maintenance	\$ 20,000.00	\$ 20,000.00
75 201090221.000	Gasoline	\$ 4,000.00	\$ 4,000.00
76 Total MVH Fund Reductions: \$ 24,000.00			

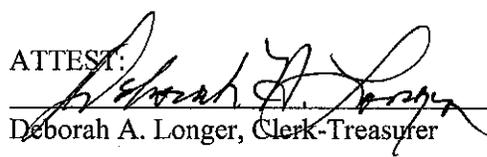
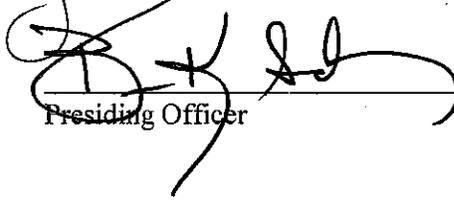
79 **Section 5(a).** For the expenses of the taxing unit, the following additional sums of money are hereby
80 appropriated out of the **General Fund: City Buildings Department** for the purposes specified, subject to the
81 laws governing the same:

82 <u>Account</u>	<u>Description</u>	Amount <u>Requested</u>	Amount <u>Appropriated</u>
83 101045324.000	Phone Services	\$ 7,200.00	\$ 7,200.00
84 Total General Fund: City Buildings Department Additional Appropriations: \$ 7,200.00			

86 **Section 5(b).** The following existing appropriation(s) in the **General Fund: City Buildings Department**
87 be reduced in the following amount:

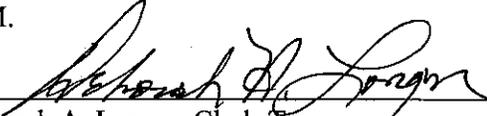
88 <u>Account</u>	<u>Description</u>	Amount <u>Requested</u>	Amount <u>Reduced</u>
89 101045420.000	Building Renovation	\$ 7,200.00	\$ 7,200.00
90 Total General Fund: City Buildings Department Fund Reductions: \$ 7,200.00			

92 PASSED and ADOPTED this 5th day of August, 2020.

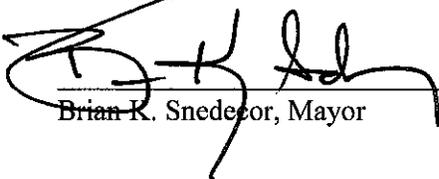
97 ATTEST:  
98 Deborah A. Longer, Clerk-Treasurer
99 Presiding Officer

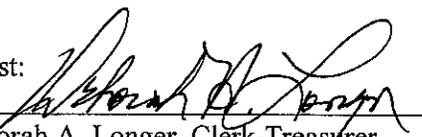
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Presented by me to the Mayor of the City of Hobart, Indiana, for his approval and signature this 5th
day of August, 2020 at 7:15 o'clock P.M.


Deborah A. Longer, Clerk-Treasurer

APPROVED and SIGNED by me, the Mayor of the City of Hobart, this 5th day of August,
2020.


Brian K. Snedcor, Mayor

Attest: 
Deborah A. Longer, Clerk-Treasurer

MEMORANDUM

Date: 7-20-2020

To: Clerk-Treasurer's Office

From: Court / William J. Linger, Judge
(Department/Department Head)

Re: TRANSFER OF FUNDS

ORD 2020-12
sect. 1(A+b)

Please transfer the following amounts within my department's budget to cover necessary expenses:

SUPPLIES: ¹⁰⁰ (200 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: <u>Overtime PAY</u>		Description: _____
Line #: <u>101033132.000</u>	<u>\$600.-</u>	Line #: _____
Description: _____		Description: _____
Line #: _____		Line #: _____

SERVICES HIRED: (300 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____		Description: <u>Contractual Agreements</u>
Line #: _____	<u>\$600.-</u>	Line #: <u>1010333163.000</u>
Description: _____		Description: _____
Line #: _____		Line #: _____

CAPITAL OUTLAYS: (400 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____		Description: _____
Line #: _____		Line #: _____
Description: _____		Description: _____
Line #: _____		Line #: _____

[Signature]
Signature of Department Head

For Office Use Only: Department# _____

Transfers made as Requested on _____ by: _____
(Date) (Initials)

MEMORANDUM

Date: 7/28/20

To: Clerk-Treasurer's Office

From: Police
(Department/Department Head)

Re: TRANSFER OF FUNDS

Please transfer the following amounts within my department's budget to cover necessary expenses:

*ORJ
Budget 2020-1-2
(2x1/2)*

SUPPLIES: (200 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____		Description: <u>Veh. Maint.</u>
Line #: _____		Line #: <u>101039225.000</u>
Description: _____		Description: _____
Line #: _____		Line #: _____

SERVICES HIRED: (300 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: <u>LEIF-Training</u>		Description: _____
Line #: <u>233090391.000</u>	<u>\$8,000.00</u>	Line #: _____
Description: _____		Description: _____
Line #: _____		Line #: _____

CAPITAL OUTLAYS: (400 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____		Description: _____
Line #: _____		Line #: _____
Description: _____		Description: _____
Line #: _____		Line #: _____

R.W. Jamier
Signature of Department Head

For Office Use Only: Department/_____
Clerical/Forms/Transfer of Funds?

Transfers made as Requested on _____ by: _____
(Date) (Initials)



*ORD 2020-12
Part 3 (R46)*

July 21, 2020

Memo:

I am asking to move funds from Parks Department part time employee line into the Improvements line. I would be using the funds to replace the composite deck on the front and back of the Community Center. After nearly 10 years of heavy use and to keep compliant with ADA standards, it will need to be replaced not repaired.

With CoVID-19 causing us to reduce our workforce, I think the best use of these funds would be for a one time improvement such as the deck.

I appreciate your consideration.

Kelly Goodpaster
Director of Parks & Recreation

MEMORANDUM

Date: 7-21-2020

To: Clerk-Treasurer's Office

From: Parks / Kelly Goodpaster
(Department/Department Head)

Re: TRANSFER OF FUNDS

Please transfer the following amounts within my department's budget to cover necessary expenses:

*ORJ. 2020-12
Sect. 03 (a)(b)*

SUPPLIES: (200 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____		Description: _____
Line #: _____		Line #: _____
Description: _____		Description: _____
Line #: _____		Line #: _____

SERVICES HIRED: (300 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____		Description: _____
Line #: _____		Line #: _____
Description: _____		Description: _____
Line #: _____		Line #: _____

CAPITAL OUTLAYS: (400 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: <u>Part Time Employees</u>		Description: <u>Improvements</u>
Line #: <u>204090113.000</u>	<u>\$60,000.00</u>	Line #: <u>204090430.000</u>
Description: _____		Description: _____
Line #: _____		Line #: _____

Signature of Department Head

For Office Use Only: Department# _____

Transfers made as Requested on _____ by: _____
(Date) (Initials)

MEMORANDUM

Date: 7/14/20

To: Clerk-Treasurer's Office

From: MUH / Tom Laco
(Department/Department Head)

ORD. 2020-114
sect 4(a+b)

Re: TRANSFER OF FUNDS

Please transfer the following amounts within my department's budget to cover necessary expenses:

SUPPLIES: (200 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____		Description: <u>Material Supplies</u>
Line #: _____	<u>20,000.00</u>	Line #: <u>201090235.001</u>
Description: _____		Description: _____
Line #: _____		Line #: _____

SERVICES HIRED: (300 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: <u>Maintenance</u>		Description: _____
Line #: <u>201090362.000</u>	<u>20,000.00</u>	Line #: _____
Description: _____		Description: _____
Line #: _____		Line #: _____

CAPITAL OUTLAYS: (400 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____		Description: _____
Line #: _____		Line #: _____
Description: _____		Description: _____
Line #: _____		Line #: _____

[Signature]
Signature of Department Head

MEMORANDUM

Date: 7/15/20

To: Clerk-Treasurer's Office

From: MUM/Tom Laco
(Department/Department Head)

Re: TRANSFER OF FUNDS

*CRJ 2020-12
Sub 4(A+B)*

Please transfer the following amounts within my department's budget to cover necessary expenses:

SUPPLIES: (200 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: <u>GAS</u>		Description: _____
Line #: <u>201090221.000</u>	<u>\$4,000.00</u>	Line #: _____
Description: _____		Description: _____
Line #: _____		Line #: _____

SERVICES HIRED: (300 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____		Description: <u>Water</u>
Line #: _____	<u>\$4,000.00</u>	Line #: <u>201090354.000</u>
Description: _____		Description: _____
Line #: _____		Line #: _____

CAPITAL OUTLAYS: (400 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____		Description: _____
Line #: _____		Line #: _____
Description: _____		Description: _____
Line #: _____		Line #: _____

Tom Laco
Signature of Department Head

For Office Use Only: Department# _____ Transfers made as Requested on _____ by: _____
(Date) (Initials)

Clerical/Forms/Transfer of Funds

MEMORANDUM

Date: 7/30/2020

To: Clerk-Treasurer's Office

From: City Buildings
(Department/Department Head)

*ORD 2020-12
Sect. 5 (a+b)*

Re: **TRANSFER OF FUNDS**

Please transfer the following amounts within my department's budget to cover necessary expenses:

SUPPLIES: (200 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____ Line #: _____	_____	Description: _____ Line #: _____
Description: _____ Line #: _____	_____	Description: _____ Line #: _____

SERVICES HIRED: (300 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: _____ Line #: _____	\$7200. ⁰⁰	Description: <u>Phone Services</u> Line #: <u>101045324.000</u>
Description: _____ Line #: _____	_____	Description: _____ Line #: _____

CAPITAL OUTLAYS: (400 Series)

<u>REDUCE</u>	<u>AMOUNT</u>	<u>INCREASE</u>
Description: <u>Building Renovation</u> Line #: <u>101045420.000</u>	_____	Description: _____ Line #: _____
Description: _____ Line #: _____	_____	Description: _____ Line #: _____

[Signature]
Signature of Department Head
C-T.

For Office Use Only: Department# _____

Transfers made as Requested on _____ by: _____
(Date) (Initials)

[Handwritten mark]