

1 **COMMON COUNCIL OF THE CITY OF HOBART, INDIANA**

2
3 **ORDINANCE NO. 2016-16**

4
5 **An Ordinance to Adopt Internal Control Accounting Standards**
6 **for the City of Hobart and its Instrumentalities**

7
8 WHEREAS, the Common Council (“Council”) of the City of Hobart, Indiana (“City”) as
9 the fiscal body of the City pursuant to I.C. §36-1-2-6 (3), is empowered to adopt accounting
10 standards and practices binding upon the City and its instrumentalities necessary to carry the
11 requirements of the Acts of the General Assembly and the directions of the State Examiner and
12 State Board of Accounts; and

13
14 WHEREAS, the Indiana General Assembly has enacted Public Law 184-2015 which
15 significantly amended I.C. §5-11-1-27 (e), *et seq.* which provides as follows:

16 (e) In the compliance guidelines authorized under section 24 of this chapter, the
17 state board of accounts shall define and the audit committee shall approve not
18 later than November 1, 2015, the acceptable minimum level of internal control
19 standards and internal control procedures for internal control systems of political
20 subdivisions, including the following:

- 21
22 (1) Control environment.
23 (2) Risk assessment.
24 (3) Control activities.
25 (4) Information and communication.
26 (5) Monitoring.

27
28 The internal control standards and procedures shall be developed to promote
29 government accountability and transparency.

30
31 (f) Not later than November 1, 2015, the state board of accounts shall develop or
32 designate approved personnel training materials as approved by the audit
33 committee, to implement this section.

34
35 (g) After June 30, 2016, the legislative body of a political subdivision shall ensure
36 that:

- 37 (1) the internal control standards and procedures developed under
38 subsection (e) are adopted by the political subdivision; and
39 (2) personnel receive training concerning the internal control standards
40 and procedures adopted by the political subdivision.

41
42 I.C. §5-11-1-27; and

43
44 WHEREAS, the foregoing statute requires the Council to adopt the internal control
45 standards and procedures adopted by the State Board of Accounts and which have been

46 published as the *Uniform Internal Control Standards for Indiana Political Subdivisions*
47 (“standards”); and

48
49 WHEREAS, the Council, through this ordinance, desires to comply with the above-
50 quoted statute, and adopt said standards, and assure that the City complies with its duty to train
51 City personnel concerning said standards and related procedures.

52
53 THEREFORE, BE IT ORDAINED by the COMMON COUNCIL of the CITY OF
54 HOBART as follows:

55
56 *SECTION ONE.* The Municipal Code of the City of Hobart (“Code”), in Chapter
57 32 entitled “FUNDS AND OTHER FINANCES,” in the Sub-Chapter entitled
58 “GENERAL PROVISIONS” is hereby amended by adding a new section, such section to
59 be designated §32.03 and entitled “MINIMUM INTERNAL CONTROLS,” which shall
60 read as follows::

61
62 **§32.03. MINIMUM INTERNAL CONTROL STANDARDS.**

63
64 (A) The *Uniform Internal Control Standards for Indiana*
65 *Political Subdivision* (“Standards”), adopted and promulgated by the
66 Indiana State Board of Accounts beginning with the edition published and
67 dated September, 2015, and commencing on page 10 thereof, beginning
68 with “Component One: Control Environment,” through and including:
69 “Component Five: Monitoring Activities,” on page 17, together with any
70 amendments or deletions, made thereafter and into the future, including
71 all “Principles,” numbered 1 through 17, are hereby incorporated into this
72 Section by reference as if fully restated herein. Said standards are made
73 binding and effective upon every department, agency and instrumentality
74 of the city from and after the taking effect of this section

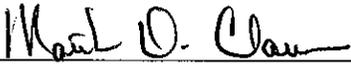
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76 (B.) Every officer or employee of the city whose official duties
77 include receiving, processing, depositing, disbursing, or otherwise having
78 access to funds that belong to the federal government, state government, a
79 political subdivision, or another governmental entity shall receive training
80 concerning the Standards and related procedures. The Clerk-Treasurer of
81 the City shall direct, manage, supervise and conduct such training as
82 necessary or required from time to time, keep records of same and file all
83 certifications of such training required by law.

84
85 *SECTION TWO:* This Ordinance shall take effect upon its adoption in the manner
86 required by law.

87
88 *SECTION THREE:* All ordinances or portions thereof in effect prior to the
89 effective date and in conflict with the provisions of this ordinance are hereby repealed.

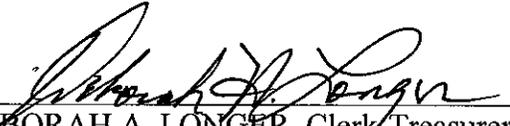
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91 ALL OF WHICH is PASSED and ADOPTED by the Common Council of the City of
92 Hobart, Indiana on this 15th day of June, 2016.
93
94

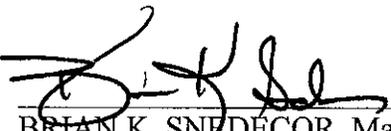
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96 _____
97 MATTHEW CLAUSSEN, Presiding Officer
98

99
100 ATTEST: 
101 _____
102 DEBORAH A. LONGER, Clerk-Treasurer
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104

105 PRESENTED by me to the Mayor of the City of Hobart on the 16th day of
106 June, 2016 at the hour of 9:00 AM.
107

108 
109 _____
110 DEBORAH A. LONGER, Clerk-Treasurer
111

112
113 APPROVED, EXECUTED and RETURNED by me to the Common Council of
114 the City of Hobart on this 20th day of June, 2016.
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116 
117 _____
118 BRIAN K. SNEDECOR, Mayor
119

120
121 ATTEST: 
122 _____
123 DEBORAH A. LONGER, Clerk-Treasurer
124