

**CITY OF HOBART BOARD OF PUBLIC WORKS & SAFETY
Resolution No. 2014-11**

**A Resolution Adopting Application and Review Procedure for Grant of
Handicapped Parking Spaces in Residential Areas**

WHEREAS, the Common Council (“Council”) of the City of Hobart, Indiana (“City”), enacted Ordinance No. 2014- 24 on September 3, 2014 authorizing the Board of Public Works and Safety (“Board”) of the City to receive and grant applications for the establishment of handicapped parking spaces in residential areas of the City, said Ordinance amending §§ 72.25 & 72.26 of the Municipal Code of the City of Hobart; and

WHEREAS, the Board desires to adopt a procedure and policy for the application for and review of said applications to establish said parking spaces, and to spread same upon the public record in this Resolution.

THEREFORE, BE IT RESOLVED by the Board of Public Works and Safety of the City of Hobart, Indiana, that:

The grant and establishment of handicapped parking spaces in the City shall be governed by the following policy and procedure which is hereby adopted and made effective:

1. Initial requests for placement of a handicap parking sign in front of a home on a residential public thoroughfare will be made before the City of Hobart Board of Public Works and Safety at a regularly scheduled meeting. The completed application and accompanying documentation shall be placed on the agenda for the next available meeting of the Board.

2. All requests must be accompanied with the following information: Completed application on the form attached hereto and made a part hereof which is adopted and prescribed for all handicapped parking space requests in residential area of the City. The completed form shall be accompanied by:

- a. a signed Doctor’s note;
- b. a valid Indiana Handicap Tag Number;
- c. a brief description of why the sign is needed by the applicant’s residence and the alternatives that are available.

3. The Board will act upon the completed application and the supporting materials. If the application is granted, the Board will authorize the posting of a City handicapped parking sign in the parking area of the public street adjacent to the applicant’s residence. The grant is effective for two years from the last day of the calendar year in which the application was first approved, or from such other date as the Board may specify. The grant may be renewed by the Clerk-Treasurer provided that the applicant, not less than 30 days prior to the expiration of the grant of the handicapped sign request, files a renewal application with the Clerk-Treasurer’s office with accompanying documentation as listed above. The Clerk-Treasurer may determine if the renewal should be granted or

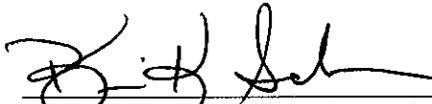
sent back to the Board of Public Works and Safety for further consideration. Non-renewal will result in the sign being removed by the City.

4. Handicap signs and designated spaces are not exclusive to any specific homeowner or person. Any vehicle with a valid handicap tag may park in a handicap designated space. Anyone without a valid handicap tag parking in a handicap designated space may be issued a citation by law enforcement. If approved, the City of Hobart Department of Public Works will be notified by the Clerk-Treasurer's Office to place the handicap sign as designated by the Board.

5. Among other things, the Board will consider the following criteria to determine whether to issue permission for placement of a handicap sign on a residential street:

- a. Whether vehicle parking areas adjacent to the applicant's residence are not accessible from an alley, rear or side of residence or driveway.
- b. The existence of physical or natural barriers which have made it difficult for a handicapped person to use the rear or side areas of the home for parking.
- c. Whether modifications have been made to the home that results in a logical entrance from one access point only (i.e. ramps, rails, widened doorways)

ALL OF WHICH IS ADOPTED as the Resolution of the City of Hobart Board of Public Works & Safety on this 5th day of November, 2014.



BRIAN K. SNEDECOR, Presiding Officer:

ATTEST:



DEBORAH A. LONGER, Clerk-Treasurer

CITY OF HOBART, INDIANA
APPLICATION FOR HANDICAPPED PARKING SPACE DESIGNATION
ON A RESIDENTIAL PUBLIC THOROUGHFARE

Initial requests for placement of a handicap parking sign in front of a home on a residential public thoroughfare will be made before the City of Hobart Board of Public Works and Safety at a regularly scheduled meeting. Completed application and accompanying documentation is required to be placed on the agenda for the meeting.

All requests must be accompanied with the following information:

- Application; a signed Doctor's note; a valid Indiana Handicap Tag Number;
- A brief description of why the sign is needed by your residence and what alternatives are available.

Upon granting of the initial request, a renewal of the request 30 days prior to the expiration of the original approval may be made by renewal application to the Clerk-Treasurer's office with accompanying documentation as listed above. The Clerk-Treasurer may determine if the renewal should be granted or sent back to the Board of Public Works and Safety for further consideration. Non-renewal will result in the sign being removed by the City.

Handicap signs and designated spaces are not exclusive to any specific homeowner or person. Any vehicle with a valid handicap tag may park in a handicap designated space. Anyone without a valid handicap tag parking in a handicap designated space may be issued a citation by law enforcement.

If approved, the City of Hobart Department of Public Works will be notified by the Clerk-Treasurer's Office to place the handicap sign as designated by the Board.

Among other things, the Board will consider the following criteria to determine whether to issue permission for placement of a handicap sign on a residential street:

- Vehicle parking areas not accessible from an alley, rear or side of residence or driveway.
- Physical or natural barriers which have made it difficult for a handicapped person to use the rear or side areas of the home for parking.
- Modifications made to the home that results in a logical entrance from one access point only (i.e. ramps, rails, widened doorways)

- NEW APPLICATION: BOARD OF PUBLIC WORKS & SAFETY MEETING DATE: _____
- RENEWAL APPLICATION: DATE OF ORIGINAL APPROVAL: _____

Applicant's Name: _____ **Phone:** _____

Applicant's Address: _____

Handicap Tag #: _____ **Tag Issue Date:** _____ **Tag Expires:** _____

Supporting Documentation Attached:

- Doctor's note (signed)
- Description of need for sign based on a lack of parking alternatives near residence

Date: _____

Signature of Applicant

PRINTED NAME OF APPLICANT

FOR CLERK-TREASURER'S USE ONLY:

Date of Board of Public Works & Safety Meeting for Application Consideration: _____

Board of Public Works & Safety Action: _____ Approved / Expires: _____ _____ Denied

Renewal Application: _____ Approved / Expires: _____ _____ Sent to Board for consideration