

**Board of Park Commissioners**  
**Meeting Minutes**  
**August 14, 2023**

**Call to Order:** Mrs. Galka called the meeting to order at 6:00 p.m. followed by the recitation of the Pledge of Allegiance. The meeting was held open to the public and a call-in number for remote public participation.

**Roll Call:** Commissioners in attendance: Mrs. Galka, Mr. Kara, and Ms. Grabczak. Council Representative Mr. Huddlestun. Also present: Park Board Secretary Ms. Montes and Park Director Mrs. Goodpaster. Absent: School Board Representative Mrs. Hillan and Mr. Such

**Approval of Agenda:** Motion by Mr. Kara, seconded by Ms. Grabczak to approve the agenda as presented. All aye, motion carried. (3-0)

**Approval of Minutes:** Correction on call to order on the minutes. It would read call to order by Mr. Kara. Motion by Mr. Kara, seconded by Ms. Grabczak to accept the April 10, 2023 minutes as presented. All aye, motion carried. (3-0)

**Approval of Register of Claims:** Mrs. Goodpaster wants to amend invoice #13256 for Premier Porta Potty for the amount of \$3,240.00 for the Lakefront Festival. An error needs to be corrected before we submit it and pay it. Motion by Mr. Kara, seconded by Ms. Grabczak to accept the Register of Claims as amended. All aye, motion carried. (3-0)

**Correspondence:** Nothing under correspondence

**Director Report:** Mrs. Goodpaster reported that our market season went really well and the last day was Thursday, August 10<sup>th</sup>. Lakefront Festival is August 17<sup>th</sup>- August 20<sup>th</sup>. We have some new bands and a few new vendors this year. The beer garden will be set up as usual and plenty of events for kids to enjoy. We took over the Dam Duck Race this year and partnered with the Humane Society and the K9 to get that going and get some revenue from that as well.

A small discussion was held on revenue in regard to events, the lakefront festival, our programming, and our donation funds. Mrs. Goodpaster mentioned that after the lakefront festival is over, she will bring forward spreadsheets on all the revenue on what we had prior, what we have now, and where we are going. Mrs. Goodpaster also mentioned that she is working with the Clerk's Department so that the Events and Lakefront budget gets combined.

Mrs. Goodpaster also mentioned that the playground went in at Robinson Lake finally and the plan for the benches is to be installed after the Lakefront Festival.

Mr. Huddlestun stated that looking back over the course of four years how far the Parks Department has come. It's not just cutting grass, we now have programs, events, playgrounds, and all kinds of things going on where you see the benefit of it.

**Plan Commission Report:** Nothing under the plan commission report

**Common Council Report:** Mr. Huddlestun reported that they will be reviewing the budget given by the Major. Still working on a loan program from the state. Mr. Huddlestun also

mentioned that the master plan has still yet to come in front of the Council. Everything else is moving along.

**School Board Report:** Nothing under the school board report

**Old Business:** Nothing under old business

**New Business: Ribbon Cutting:** It was agreed upon by the board members and Mrs. Goodpaster to do a ribbon cutting since the parking lot is done and the playground is finally installed. The ribbon cutting will take place on Wednesday, August 30th at 10:00 am

**Announcements:** Nothing under announcements

**Adjournment:** Motion to adjourn by Ms. Grabczak, seconded by Mr. Kara. All aye, motion carried. (3-0)

*Maria Gaska*  
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*M. Grabczak*  
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*J. Kara*  
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