

CITY OF HOBART
SANITARY DISTRICT/STORM WATER BOARD MEETING
MEETING OF May 26, 2020

Mr. Fulton called the meeting of the Hobart Sanitary District to order at 5:00 p.m. The meeting was held via Zoom with the public issued a dial-in number to allow listening and participation capabilities. Members in attendance: Mr. Bob Fulton, Mr. Phil Gralik, and Mr. Hill, Mr. Joe Broadaway and Mr. Jim Mandon. Also, in attendance: Mr. Mark Kopil, Clerk Treasurer Deborah Longer, Attorney Heather McCarthy, Attorney Jim Meyers, Mr. Ty Lawson, Mr. Tim Kingsland, Mr. Jake Dammarell, BF&S, Mr. Sean Mikos, BF&S, Mr. Brandon Towle, BF&S, Mr. Phil Schoon, Mr. Tom Laco and Ms. Ma Lisa Cox, HSD Secretary.

PLEDGE OF ALLEGANCE:

City Attorney McCarthy read a brief statement as follows:

Due to the current directives to address the spread of COVID-19, this regular meeting of the Hobart Sanitary and Storm Water District will be held in real time by video conferencing call through Zoom as City Hall remains closed to the public for safety reasons. The agenda for today's meeting was properly posted on the City of Hobart's website and outside City Hall. Additionally, it was sent via facsimile to the press on May 20, 2020. I want to thank the members of the public and press that have joined us through Zoom. Some housekeeping: The meeting is being recorded, and it is important that its preservation is audible. We request those members of the public joining to keep the mute/audio and video turned off during the meeting to ensure the Board members can clearly communicate with one another. During the course of the meeting, the public may submit questions/comments via the chat function on Zoom. The Board members will respond either at the time of the question or later in the meeting. For the Board members voting today, the vote will be done by roll call so that each vote can be properly documented. I would ask that each member refrain from talking over other members, and unless a member is speaking, that they also mute their microphones or telephones to reduce noise. Thank you in advance for following these instructions.

APPROVAL OF MINUTES:

The Board was presented the minutes from the February 25, 2020, special meeting March 16, 2020 and the special emergency meeting April 26, 2020. Mr. Broadaway stated that all minutes will need to be voted on separately due to Board members being absent at some of the meetings. Mr. Hill made a motion to approve the minutes from the February 25, 2020, seconded by Mr. Gralik. Roll call vote taken. All aye, motion carried. (3/0) Mr. Mandon and Mr. Broadaway abstained. Mr. Gralik made a motion to approve the minutes from the March 16, 2020 special meeting. Roll call vote taken. All aye, motion carried. (3/0) Mr. Mandon and Mr. Hill abstained. Mr. Hill made a motion to approve the minutes from the special emergency meeting April 28, 2020, seconded by Mr. Mandon. Roll call vote was taken. All aye, motion carried. (5/0)

APPROVAL OF AGENDA:

The Board was presented the agenda for the meeting. Mr. Broadway made a motion to approve the agenda as presented, seconded by Mr. Gralik. Roll call vote taken. All aye, motion carried. (5/0)

CITY ENGINEER UPDATE:

Mr. Gralik reported to the Board the 3rd Street bridge project is proceeding very well and the projected opening date is late this summer. He noted that he received an update on the Wisconsin Street bridge project. Mr. Gralik reported that currently the design of the bridge is scheduled to be completed this November. He noted that there was discussion of closing Wisconsin bridge once 3rd Street bridge is opened, by the design firm is having some issues getting relocation and utility work plans from Frontier. Mr. Gralik stated without these plans, the City is unable to close the bridge for another fourteen months or more. He noted he will update the Board as soon as more information is provided. Mr. Gralik reported that the final storm water stage for the Deep River Outfall project will begin shortly and the grant will be able to be closed out. He added staff is working on getting the Shelby Street plans completed and are working on getting the grant of easements for the project. Mr. Gralik stated he would like to have the project ready for bid by next month. He added there is some community crossing work that needs to be completed. Under the grant, Woodland storm sewer is completed but there is still storm water work that needs to be completed on Softwood. He noted he is planning to have quotes for the next Board meeting.

Mr. Gralik presented to the Board a change order from Insituform and an invoice for most of the retainage. He noted after reviewing the change order, he is not satisfied with the answered to his questions regarding the change order. The contractor is asking the District to pay approximately \$19,000 for additional traffic control. There was a discussion of the change order. Mr. Hill made a motion to table the change order due to having Insituform give answers to Mr. Gralik questions, seconded by Mr. Mandon. Roll call vote taken. All aye, motion carried. (5/0)

Mr. Gralik presented to the Board the partial retainage release for Insituform. He noted everything has been completed except for two pavement patches. He is requesting the Board approve the partial retainage except for \$2,000 for the pavement repairs. There was a brief discussion. Mr. Gralik made the motion to approve the partial retainage in the amount of \$36,620.62 and hold \$2,000 for pavement repairs, seconded by Mr. Mandon. Roll call vote taken. All aye, motion carried. (5/0)

Mr. Gralik stated that Bowen was \$227,753 under budget for the Lift Station 2 elimination project. He noted that it was decided to remove the seeding restoration from Bowen's contract. Quotes were received and it was determined that Davey was the lowest quote. He noted that Davey would be paid out of the storm water bond funds once the restoration is completed. Mr. Broadway made a motion to approve Davey to complete the seeding restoration for the Lift Station 2 Elimination project, seconded by Mr. Hill. Roll call vote taken. All aye, motion carried. (5/0)

Mr. Gralik stated that the 6th Street ACOE sanitary project is underway. The current program for septic elimination is a fifty-fifty (50/50) cost between the District and residents with the cap of \$4,000 from the District. He noted that on Fleming Street the project is a low-pressure

sanitary and requires residents to install a grinder pump. On the past low-pressure sanitary project, the District's program was eighty-twenty (80/20) with the residents. Mr. Mandon suggested that the programs stay in place for the amount to be paid by the District. There was a discussion of the project and what role the District would have with residents hiring a contractor. Mr. Gralik stated he would like to have a policy adopted at the next Board meeting.

HSD SANITARY/STORMWATER COORDINATOR UPDATE:

Mr. Kingsland presented the task order from BF&S for professional services regarding the IDEM audit. There was a brief discussion regarding the audit. Mr. Hill made a motion to approve the task order with BF&S in the not to exceed amount of \$18,700, seconded by Mr. Mandon. Roll call vote taken. All aye, motion carried. (5/0)

Mr. Kingsland stated to the Board the District did not make the final proposal stage for the grant for Guyer Street Wetland project. He noted with help from Mr. Jack Eskin, Delta, there is another grant through Chi-Cal that they would like to submit a revised proposal application. At this time Mr. Eskin gave a description of the project and the grant they for which would like to apply. Mr. Broadway made a motion to authorize the preparation of the grant application to the Chi-Cal for the Guyer Street Wetland project, seconded by Mr. Mandon. Roll call vote taken. All aye, motion carried. (5/0) Mr. Broadway amended to the motion to add the preparation and submittal of the grant application, seconded by Mr. Mandon. Roll call taken. All aye motion carried. (5/0)

Mr. Kingsland stated he was contacted by Mr. Craig Zandstra, Lake County Parks Department, regarding the financial assistance from the District for the "Geo" property. At this time Mr. Zandstra discussed the financial contribution from the District and plans for the "Geo" property. Mr. Mandon stated the District has storm water projects that need to be completed for resident's who have flooding issues with their homes and that maybe Lake County Parks or the owner of the property, look into some sort of fund raising from other resources. There was a brief discussion and it was determined the District will give a letter of support but are unable to help financially. Mr. Mandon made a motion to give a letter of support from the District to Lake County Parks Department for the "Geo" property, seconded by Mr. Broadway. Roll call vote taken. All aye, motion carried. (5/0)

Mr. Kingsland presented to the Board a quote from Davey for the replacement of the dogwood bushes that have died in the rain garden behind City Hall. He noted that approximately eighty dogwood bushes are in need of replacement. The quote is to replace plants in 2020 in the amount of \$3,300 and in 2021 in the amount of \$3,800. Mr. Mandon stated why are the plants going to be replaced if there is a chance for them to die again. There was a brief discussion of the replanting of the dogwood. Mr. Mandon made a motion to approve the contract for two years with Davey for the replacement of dogwoods behind City Hall, seconded by Mr. Hill. Roll call vote taken. All aye, motion carried. (5/0)

LIFT STATION UPDATES/FLOW REPORT:

The Board members received via email the monthly report for May 2020; the Main Lift Station recorded 177,124,000 gallons of sewage pumped to the Gary Sanitary District in April 2020; this was an increase of 48,448,000 gallons pumped in March 2019. The average daily flow for the month was 5.90 mgd. The White Oak Conservancy District readings from April 1st through the 30th were a total of 5,667,900 gallons of flow. The average daily flow recorded

for the 30-day period was 188,930 gallons. Precipitation measured at the Main Lift Station totaled 7.11 inches for the month. This was above the 10-year average of 4.61 inches for the month of April. Total for the year is 15.11 inches.

Mr. Schoon that one of the main pump motors down at the main lift station. The pump motor has been removed and taken to the shop for repairs. Mr. Fulton stated that Mr. Schoon has spoken with himself and Mr. Gralik to consider the repair an emergency. Mr. Mandon made a motion to authorize the emergency repair to the pump motor at the main lift station, seconded by Mr. Gralik. Roll call vote was taken. All aye, motion carried. (5/0)

Mr. Schoon stated that the arm controller at Lift Station #14 was replaced and would like to have authorization to have the one removed repair to have as a back-up. Mr. Fulton stated that Mr. Schoon may get the proposal for the repair and present to the Board at a future meeting.

SANITARY DEPARTMENT UPDATE:

Mr. Lawson reported to the Board at 3136 E. Cleveland Avenue, Gatlin Plumbing was awarded the repair to the storm sewer. A week or two ago it was brought to his attention that the repairs have collapsed. He contacted Gatlin Plumbing and they stated that if the collapse is due to their error, they will fix at no charge. But if there was another issue that was not identified as part of the original repair, Gatlin Plumbing will charge for time and material. Mr. Lawson reported that there is a collapse in the road at 1139 State Street. He noted after staff inspection there is sand in the sanitary and the area will need to be dug up for repairs. He noted that he will request three quotes for the point repair. Mr. Lawson also reported that there is also a collapse in the ally at 1313 W. Old Ridge Road. He noted there is a sewer break and he will be asking for three quotes for that repair also. Mr. Lawson reported that staff did repairs to a storm at Cyprus and Hemlock. It was believed there was leakage around the rims and risers. After the repairs were completed, it was determined the issues are with the HTCP pipes that were installed during the development of the subdivision. There was a brief discussion. Mr. Gralik made a motion to solicit quotes for repairs to the storm drains, seconded by Mr. Hill. Roll call vote taken. All aye, motion carried. (5/0)

Mr. Lawson stated that staff is monitoring the sink holes at 44 N. Delaware and 1205 Home. There are developing sinkholes due to leaking laterals. There was a discussion regarding the responsibility of the laterals that service homes.

LEGAL DEPARTMENT UPDATE:

Attorney Meyer stated he has communicated with White Oak Conservancy District regarding the old agreement. He noted that their financial advisor has reviewed the proposed increase of billing and were stunned. Attorney Meyer stated he is requesting another meeting for further discussions and will report to the Board on the status of a new agreement with WOCD.

FINANCIAL REPORT/INVOICE APPROVAL:

The Board was presented the SRF Bond, Invoices and Bond payments from March and April 2020. These payments were “pre-paid” due to Joint Resolution 2020-01 Waving Certain Procedures and Formalities During a Disaster Emergency Pursuant I.C. 10-14-3-17. Mr. Broadaway made a motion to approve the SRF pre-payments for March and April 2020,

seconded by Mr. Gralik. Roll call vote was taken. All aye, motion carried. (5/0) Mr. Hill made a motion to approve the pre-paid invoices for March and April 2020, seconded by Mr. Gralik. Roll call vote was taken. All aye, motion carried. (5/0) Mr. Hill made a motion to approve the pre-payment of Bowen storm water bond payment, seconded by Mr. Mandon. Roll call vote taken. All aye, motion carried. (5/0)

The SRF Bond Claims list was presented to the Board for the month of May 2020. The Bond and Interest invoice submitted for the June 2020 payment total is \$19,580. Mr. Gralik made a motion to approve the SRF Bond Claims for the month of May as presented, seconded by Mr. Hill. Roll call vote was taken. All aye, motion carried. (5/0)

The Financial Report was presented for the month of April 2020. The month began with a balance of \$4,139,350.37; total revenues of \$608,494.96 and total disbursements of \$659,086.04 to end the month with a balance of \$4,088,759.29. The Sanitary invoices submitted for May total \$286,312.38. Storm Water invoices submitted total \$83,238.96. Mr. Mandon made a motion to approve the invoices as presented, seconded by Mr. Hill. Roll call was taken. All aye, motion carried. (5/0)

The Board was presented the final storm water bond payment for Bowen in the amount of \$84,745. Mr. Broadway made a motion to approve the bond payment as presented, seconded by Mr. Gralik. Roll call vote taken. All aye, motion carried. (5/0)

GENERAL DISCUSSION:

Mr. Fulton stated that BF&S has submitted a proposal for an Asset Management program. He noted at this time, he would like to have the Board members just review their proposal.

ADJOURNMENT:

There being no further comments or discussion, Mr. Broadway made a motion to adjourn, seconded by Mr. Hill. Roll call vote taken. All ayes, motion carried. (5/0)

Meeting adjourned at 7:06 p.m.

Robert Fulton, President

Ma Lisa Cox, Recording Secretary/