

**MINUTES OF THE REGULAR MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF HOBART, LAKE COUNTY, INDIANA
May 17, 2023**

Call to Order/Pledge to the Flag: Mrs. Longer called the meeting to order at 3:31 p.m., followed by the Pledge of Allegiance. The meeting was held with the building open to the public and a call-in number for remote public participation.

Roll Call: The following members were present: Mr. Lain and Mrs. Longer. Absent: Mayor Snedecor. Also present: City Attorney McCarthy.

Reading of Minutes: Motion by Mr. Lain, seconded by Mrs. Longer, to accept the minutes of the regular meeting of May 3, 2023 as presented. All aye, motion carried. (2-0)

Correspondence: Mrs. Longer stated that Tommy Forbes, owner of Tavern on the Lake has requested to remove his request from the agenda for the temporary food trailer as he is not going to proceed with this until next year. Mr. Lain stated that he read on worldatlas.com that Hobart was ranked in the top 8 towns in Indiana for the Best Main St.

Approval of Register of Claims and Payroll Claims: Motion by Mr. Lain, seconded by Mrs. Longer, to accept and sign the register of claims and payroll claims as presented. All aye, motion carried. (2-0)

Approval of Agenda: Mrs. Longer asked that Signing of mylars for Ebberts Estates; Supplemental #5 for 61st & Marcella; Professional Consulting Agreement with Ross Pietrzak; and the quotes be considered for the Removal of the Trees on 3rd St. be added. Motion by Mrs. Longer, seconded by Mr. Lain, to approve the agenda as amended. All aye, motion carried. (2-0)

Unfinished Business:

Continued: Update/Review: Unsafe Building: re: 4035 Missouri St.: No one was present for this matter. Mrs. Longer stated that an electrical permit was obtained on April 24, 2023 but no inspections have been done. Mr. Lain stated that there was no meter installed and there has been no clean-up. Motion by Mrs. Longer, seconded by Mr. Lain to order the owner to appear at the June 7, 2023 meeting for an update. All aye, motion carried. (2-0) Mr. Yoldash arrived after the motion was made, but stated that the electrical work was done and the cleaning up of the yard was done. He stated that the electrical inspection is scheduled to be done tomorrow. An update remains scheduled for June 7th.

Update on Compliance of Property Violations: Safe Haven, 7931 Iowa St.: Mark Mulroe was present telephonically. Mark stated that McAlister is close to being done. He did state that when driving heavy equipment, they are having water seep up and the hydro-seeding may not take. MS4 Coordinator Tim Kingsland stated that he has been on site several times in the last couple of weeks and not much more has been done to improve the area. Tim stated that he hasn't had any communication since the last Board meeting and is recommending a drop-dead completion date and impose a \$500.00 fine. Motion by Mr. Lain, seconded by Mrs. Longer, to continue this matter for final completion by the June 7, 2023 meeting and to keep in contact with Tim at least once a week on the progress. All aye, motion carried. (2-0)

Continued: Update/Status: Unsafe Building: re: 235 Main St.: Attorney Raffai and Attorney Robbins were both present for this matter. Mrs. Longer stated that Attorney Raffai was present at last night's Historic Preservation Committee meeting, but due to not having a quorum, the meeting did not happen and is reset to June 20, 2023. Attorney Raffai presented the Board with an addendum as well as proof of the down payment

for the contractor and renderings. Motion by Mrs. Longer, seconded by Mr. Lain to continue this matter to the June 21, 2023 meeting. All aye, motion carried. (2-0)

New Business:

Request for Tree Removal: re: 8 Willow Pl.: Mr. Lain stated that there were 2 trees for this request and per the Director of Public Works Kelly Smith, the dead tree can be removed in-house by Public Works and the City Arborist left his information for the homeowner to contact him to get a maintenance plan to care for the other tree. Motion by Mr. Lain, seconded by Mrs. Longer to approve Public Works to remove the dead tree and the homeowner get the maintenance plan from the City Arborist. All aye, motion carried. (2-0)

Approval for BMV Kiosk at PCC: Intellectual Technology, Inc.: Assistant to Mayor, Bob Fulton stated that this kiosk would be located inside of door #4 at the PCC in the alcove. Bob stated that a security door will need to be installed and the City will be reimbursed for ½ of the cost. Motion by Mrs. Longer, seconded by Mr. Lain to approve the installation of the BMV Kiosk at the PCC as per the agreement with ITI as presented. Mrs. Longer stated that the Maintenance Director will be advised to get the door on order. All aye, motion carried. (2-0)

Consideration of Change Order No. 1: Time Extension re: 82nd Ave. Project; G.E. Marshall: City Engineer Phil Gralik stated that G.E. Marshall is asking for a 30-day extension and there is no change in the cost. Motion by Mr. Lain, seconded by Mrs. Longer, to approve Change Order No. 1 as presented. All aye, motion carried. (2-0)

General Services Agreement re: Engineering Services; Butler, Fairman & Seufert, Inc.: Attorney McCarthy stated that over the past couple of years we have started using the City's contracts instead of contractor's contracts. Heather stated that this agreement was updated, and all parties are in agreement. Motion by Mrs. Longer, seconded by Mr. Lain to approve the updated General Services Agreement with Butler, Fairman, & Seufert as presented. All aye, motion carried. (2-0)

Task Order for Plan Development of a Dog Park: NW of Front St.; BF&S General Services Agreement: Mrs. Longer stated that this Park would be on Front St. across from the cemetery. Attorney McCarthy stated that they have moved to an hourly not to exceed amount and it will be broken down in the task order. This project is an hourly amount not to exceed \$12,500.00. Mr. Lain asked the timeframe on completion and Mrs. Longer stated that this should be done this year in late summer. Motion by Mrs. Longer, seconded by Mr. Lain to approve the Task Order for Plan Development of a Dog Park as presented. All aye, motion carried. (2-0)

Signing of Mylars, 1-Lot Subdivision (Liechty Estates): located east of Lake Park Ave. between 13th Pl. & 14th St. zoned R-2, 6 acres +/-: **Grant and Susan Liechty:** Mrs. Longer stated that per the Plan Commission there is no bond needed and was passed unanimously. Motion by Mr. Lain, seconded by Mrs. Longer to approve the Signing of Mylars, 1-Lot Subdivision (Liechty Estates): located east of Lake Park Ave. between 13th Pl. & 14th St. zoned R-2, 6 acres +/- as presented. All aye, motion carried. (2-0)

Signing of Mylars, 1-Lot Subdivision (Ebberts Estates): located 1/8 mile from the NW corner of Clay St. & US 30, zoned B-3, 3.9 acres: Mrs. Longer stated that per the Plan Commission there is no bond needed and was passed unanimously. Motion by Mr. Lain, seconded by Mrs. Longer to approve the Signing of Mylars, 1-Lot Subdivision (Ebberts Estates): located 1/8 mile from the NW corner of Clay St. & US 30, zoned B-3, 3.9 acres as presented. All aye, motion carried. (2-0)

Consideration of Supplemental Agreement No.5: 61st & Marcella: Mrs. Longer stated that this was revisions to right-of-way engineering documents for parcels 6 and 10. City Engineer Phil Gralik stated there is no

additional cost for this. Motion by Mr. Lain, seconded by Mrs. Longer to approve Supplemental Agreement No. 5 as presented. All aye, motion carried. (2-0)

Consideration of Professional Consulting Agreement: Professional Planning Consultant: Attorney McCarthy stated this was an agreement with Ross Pietrzak who will be addressing pending issues he was working on prior to his leaving City employment. This agreement is for a maximum of 40 hours a month. Motion by Mrs. Longer, seconded by Mr. Lain to authorize the Mayor to sign this Professional Consulting Agreement as presented. All aye, motion carried. (2-0)

Award of Bid: Tree Removal on 3rd St.: City Engineer Phil Gralik stated that the tree clearing was not part of the bidding for the Community Crossings Grant. Phil said that they were going to wait until later in the year to remove them, but once the contractors start digging up the sidewalks and putting in new sewer lines, they can cause issues and be dangerous. Phil stated that Deputy City Engineer Alex Olesker put together a drawing of the trees that needed to be removed and solicited 3 quotes and the lowest most responsive and responsible bidder was Ellenberger's with an amount of \$29,465.00. Phil is recommending Ellenberger's for the tree removal. Mrs. Longer asked Phil the status of the renderings and Phil said he was waiting to get that information from First Group. Motion by Mrs. Longer, seconded by Mr. Lain to approve the bid from Ellenberger's as the most responsive and responsible bidder in the amount of \$29,465.00, but the notice to proceed will not be issued until the renderings are available and posted. All aye, motion carried. (2-0)

Announcements: Councilman Chris Wells requested a "No Semi Truck" signs at the area of Roche St. & 38th Ave. as well as Brown St. & 38th Ave. He stated that Hobart Roofing has semi-trucks going down the residential roadways and have gotten stuck, damaged stop signs, etc. Police Chief Ciszewski stated that these are residential streets, and he has no objections placing a sign in the area. Motion by Mrs. Longer, seconded by Mr. Lain to authorize Police Chief Ciszewski to work with Public Works to get the correct signage placed in the area and enforce it. All aye, motion carried. (2-0)

Councilman Wells also announced that the Hobart Middle School is starting a Teacher's Hall of Fame and Mr. Lain is one of the four teachers being inducted on June 5, 2023.

Mrs. Longer asked if there was anyone who wished to address the Board and there was no response.

Adjournment: Motion by Mrs. Longer, seconded by Mr. Lain, to adjourn the meeting. All aye, motion carried. (2-0) The meeting adjourned at 4:25 p.m.


SECRETARY


PRESIDING OFFICER