

**MINUTES OF THE HOBART HISTORIC PRESERVATION COMMISSION
APRIL 19, 2022**

THE MEETING OF THE HOBART HISTORIC PRESERVATION COMMISSION WAS CALLED TO ORDER AT 5:29PM.

MEMBERS IN ATTENDANCE: TIFFANY TOLBERT, PAULA ISOLAMPI, RITA MCBRIDE, TOM EHRHARDT, CHRIS KOSOVICH (TELEPHONICALLY VIA ZOOM)

STAFF: ROSS PIETRZAK (ZONING)

PLEDGE OF ALLEGIANCE

ROLL CALL – PETE MORIKIS WAS ABSENT. A QUORUM WAS IN ATTENDANCE. IT WAS NOTED THAT MR. KOSOVICH WAS INELIGIBLE TO PARTICIPATE IN THE MEETING UNTIL HPC RESOLUTION 2022-01 WAS PASSED. IT WAS CONFIRMED THAT A QUORUM WAS IN ATTENDANCE WHEN EXCLUDING MR. KOSOVICH.

HPC RESOLUTION 2022-01 – ELECTRONIC ATTENDANCE POLICY

MR. PIETRZAK SUMMARIZED THE RESOLUTION. IT ESTABLISHES RULES FOR PARTICIPATING IN MEETINGS VIA ELECTRONIC MEANS SUCH AS VIDEO CONFERENCING OR OVER THE PHONE. THE GOVERNOR'S EMERGENCY ORDER, WHICH PERMITTED PARTICIPATION ELECTRONICALLY DURING THE COVID-19 PANDEMIC, WAS PERMITTED TO EXPIRE. UNDER NEW STATE STATUTES, LOCAL AGENCIES CAN PASS THEIR OWN RULES PERMITTING ELECTRONIC ATTENDANCE WITH MINIMUM REQUIREMENTS OUTLINED BY THE STATE.

MR. PIETRZAK INDICATED THE CITY COUNCIL FIRST PASSED ITS POLICY AND OTHER MUNICIPAL AGENCIES HAVE SINCE FOLLOWED SUIT. THIS MEETING IS THE FIRST MEETING OF THE HISTORIC PRESERVATION COMMISSION SINCE THE EMERGENCY ORDER EXPIRED.

MR. PIETRZAK HIGHLIGHTED SOME REQUIREMENTS WITHIN THE POLICY. AT LEAST FIFTY PERCENT OF THE MEMBERS IN ATTENDANCE AT A MEETING MUST BE IN PERSON. THIS COMMISSION CURRENTLY CONSISTS OF SIX MEMBERS, SO THREE MUST BE IN ATTENDANCE IN PERSON. MEMBERS CANNOT PARTICIPATE IN MORE THAN TWO CONSECUTIVE MEETINGS ELECTRONICALLY. A MEMBER CANNOT ATTEND MORE THAN HALF OF THE MEETINGS IN A YEAR ELECTRONICALLY.

MR. EHRHARDT ASKED HOW THE PUBLIC KNOWS OF THE ELECTRONIC POLICY AND HOW CAN THEY PARTICIPATE ELECTRONICALLY. MR. PIETRZAK STATED THAT THE PUBLIC MUST BE ALLOWED ACCESS BY THE SAME ELECTRONIC MEANS AS THE COMMISSION. THE PROCESS FOR CONDUCTING PUBLIC HEARINGS WITH IN-PERSON AND ELECTRONIC PARTICIPATION IS NOT DEFINED. MR. PIETRZAK STATED THE PROCESS IN PLAN COMMISSION MEETINGS ALLOWS THOSE PARTICIPATING IN-PERSON TO SPEAK FIRST AND THEN HEAR THOSE PARTICIPATING ELECTRONICALLY. AS THIS PROCESS BECOMES MORE ESTABLISHED, THE CONDUCT OF THE PUBLIC HEARING WILL BEGIN TO TAKE SHAPE AS EACH BODY SEES FIT.

MR. EHRHARDT ASKED IF ALL DEPARTMENTS ARE ESTABLISHING THIS ELECTRONIC ATTENDANCE POLICY. MR. PIETRZAK CONFIRMED THAT MOST BODIES THAT NEED TO ESTABLISH A POLICY HAVE OR ARE DOING SO. EACH POLICY WILL BE DIFFERENT DEPENDING ON THE SIZE OF THE BODY AND THRESHOLDS FOR COMPLIANCE. THE BULK OF THE POLICY IS CONSISTENT ACROSS BODIES.

MS. TOLBERT NOTED THAT THERE ARE CERTAIN ISSUES THAT A MEMBER PARTICIPATING ELECTRONICALLY CANNOT PARTICIPATE. THEY INCLUDE ADOPTING A BUDGET, REDUCTION OF PERSONNEL, ESTABLISHING NEW FEES OR TAXES AND EMINENT DOMAIN.

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MR. PIETRZAK ALSO NOTED THAT WHEN A COMMISSION MEMBER PARTICIPATES ELECTRONICALLY, ROLL-CALL VOTES ARE REQUIRED.

MS. ISOLAMPI MADE A MOTION TO APPROVE HPC RESOLUTION 2022-01 AS PRESENTED. MS. MCBRIDE SECONDED. MOTION CARRIED.

MR. PIETRZAK NOTED THE APPROVAL OF THE RESOLUTION NOW PERMITS MR. KOSOVICH TO PARTICIPATE IN THE BUSINESS BEFORE THE COMMISSION.

APPROVAL OF MINUTES – FEBRUARY 15, 2022 & MARCH 15, 2022

MS. TOLBERT REQUESTED THAT THE MINUTES BE REVIEWED AND APPROVED SEPARATELY. MR. EHRHARDT MADE A MOTION TO ACCEPT AND APPROVE THE MINUTES FOR FEBRUARY 15TH. MS. ISOLAMPI SECONDED. MOTION CARRIED AFTER A ROLL CALL VOTE 5-0.

MS. ISOLAMPI MADE A MOTION TO APPROVE THE MINUTES FOR MARCH 15TH. MR. KOSOVICH SECONDED. MOTION CARRIED AFTER A ROLL CALL VOTE 5-0.

ACCEPTANCE, ADDITIONS, OR AMENDMENTS TO AGENDA

NO CHANGES TO THE AGENDA WERE PROPOSED.

OLD BUSINESS

**HHPC 21-01B PETITIONER: TOMASZ GIELAZYN
REQUEST: CERTIFICATE OF APPROPRIATENESS
PURPOSE: FAÇADE RENOVATION
LOCATION: 345 MAIN STREET**

MR. TOMASZ GIELAZYN, PROPERTY OWNER, WAS NOT IN ATTENDANCE TO DISCUSS THE PETITION. MS. TOLBERT REQUESTED AN UPDATE FROM MR. PIETRZAK. MR. PIETRZAK STATED HE TOOK THE BRICK VENEER SAMPLE TO THE SITE AND COMPARED IT WITH THE EXISTING BRICK ON THE BUILDING. THE COLOR OF THE VENEER MATCHED THE EXISTING BRICK. THE SIZE OF THE VENEER BRICKS WERE SMALLER THAN THE EXISTING BRICKS BY ROUGHLY ONE-HALF INCH. THE ORGANIZATION OF ROWS AND STAGGERED COLUMNS WOULD BE DIFFERENT AND NOTICEABLE BETWEEN THE VENEER AND ADJACENT EXISTING BRICK ROWS AND COLUMNS. MR. PIETRZAK REACHED OUT TO A SUPPLIER AND INQUIRED AS TO WHAT OPTIONS ARE AVAILABLE TO ADDRESS THE ISSUE. THE SUPPLIER NOTED THAT THE EXISTING BRICKS ARE CONSIDERED "OVERSIZED BRICKS" AND IDENTIFIED OPTIONS THAT COULD MATCH THE EXISTING BRICK.

MR. EHRHARDT ASKED IF MR. GIELAZYN COULD UTILIZE LEFT OVER BRICKS FROM HIS EARLIER WORK. HE RECALLED THERE BEING PALLETS OF BRICKS AT THE SITE. MS. TOLBERT AND MR. PIETRZAK NOTED THE BRICKS ARE NOT LONGER ON SITE AND CANNOT CONFIRM THEIR AVAILABILITY.

MS. TOLBERT STATED THAT SHE FELT THE PROPOSED BRICK IS NOT CONSISTENT WITH THE EXISTING BRICK. MR. PIETRZAK HAS SPOKEN WITH THE SUPPLIER, BUT MR. GIELAZYN HAS NOT SPOKEN WITH THE SUPPLIER. MS. TOLBERT STATED SHE WOULD WANT TO HAVE MR. GIELAZYN DISCUSS THE OVERSIZED BRICK OPTION WITH THE SUPPLIER AS THE COMMISSION CANNOT MAKE THAT DETERMINATION WITHOUT MR. GIELAZYN'S

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PARTICIPATION. HIS WILLINGNESS TO COMMIT TO THAT OPTION IS HER CONCERN. MS. TOLBERT REQUESTED STAFF DIRECT MR. GIELAZYN TO DISCUSS THE ALTERNATIVE OVERSIZED BRICK WITH HIS SUPPLIER.

MS. TOLBERT REQUESTED A MOTION ON THE PETITION. MR. EHRHARDT MADE A MOTION TO TABLE PETITION HHPC 21-01B. MS. ISOLAMPI SECONDED. MOTION CARRIED AFTER A ROLL CALL VOTE 5-0.

NEW BUSINESS

**HHPC 21-03 A PETITIONER: FIRST UNITARIAN CHURCH OF HOBART
REQUEST: CERTIFICATE OF APPROPRIATENESS
PURPOSE: STEEPLE RENOVATION
LOCATION: 497 MAIN STREET**

MS. SANDI WATTERS, NEW BOARD PRESIDENT, WAS IN PERSON AND MR. KARL IMBODEN, CONTRACTOR WITH IMBODEN CONSTRUCTION, WAS ON THE PHONE TO DISCUSS THE PROPOSED WORK. MS. TOLBERT ASKED IF THIS PETITION SHOULD FALL UNDER NEW OR OLD BUSINESS. MR. PIETRZAK STATED THAT THE APPLICATION WAS DISCUSSED DURING THE LAST MEETING IN CONSULTATION, BUT IT WAS NOT ADDED TO THE AGENDA AS IT WAS RECEIVED AFTER THE DEADLINE FOR FILING. MR. PIETRZAK SUMMARIZED THE DISCUSSION FROM THE LAST MEETING AND STATED THE COMMISSION STILL NEEDED A REPORT FROM THE CONTRACTOR TO DETERMINE THE CURRENT CONDITIONS OF THE HISTORIC MATERIALS.

MS. WATTERS ASKED IF A DEMOLITION PERMIT WAS NEEDED TO REMOVE THE STEEPLE SIDING. SHE NOTED THAT IMBODEN CONSTRUCTION WAS TWO WEEKS OUT FROM STARTING WORK TO REMOVE THE SIDING AND TAKING THE LOUVERS OUT FOR REPAIRS. MS. TOLBERT STATED THAT NO WORK HAS BEEN APPROVED. THE EXTERIOR SIDING MAY BE REMOVED TO ASSESS THE CONDITIONS UNDER THE SIDING, BUT THAT IS ALL THAT CAN BE DONE AT THIS TIME.

MR. PIETRZAK STATED THE ALUMINUM SIDING MAY BE REMOVED. THE UNDERLYING WOOD AND STRUCTURE MUST BE LEFT UNDISTURBED. THE CONTRACTOR SHOULD THEN ASSESS THE WOOD AND UNDERLYING STRUCTURE AND PREPARE A REPORT FOR THE COMMISSION'S REVIEW. THE REPORT SHOULD STATE WHETHER THE MATERIALS ARE ABLE TO BE REPAIRED OR NOT. IF THEY CANNOT BE REPAIRED, AN EXPLANATION MUST BE PROVIDED. IF THE MATERIALS CANNOT BE REPAIRED, A SCOPE OF WORK SHOULD BE OUTLINED IN THE REPORT IDENTIFYING WHAT THE CHURCH WOULD LIKE TO DO WITH THE STEEPLE. THE COMMISSION WILL REVIEW THE REPORT AND MAKE A DETERMINATION.

MR. IMBODEN STATED HIS GOAL WAS TO LEAVE THE STEEPLE EXPOSED FOR AS SHORT A PERIOD OF TIME AS POSSIBLE. HE INTENDS TO COMPLETE THE ASSESSMENT CLOSE TO THE MAY 17TH MEETING.

MS. TOLBERT SUMMARIZED THE DISCUSSION AND REQUESTED THAT THE REPORT AND FULL SCOPE OF WORK BE SUBMITTED AHEAD OF THE NEXT MEETING TO ALLOW THE COMMISSION TO REVIEW AND MAKE A DECISION.

MR. KOISOVICH ASKED IF THE INTENTION WAS TO REMOVE A PORTION OR ALL OF THE ALUMINUM SIDING. MR. IMBODEN STATED THE ONLY WAY TO MAKE A FULL ASSESSMENT IS TO REMOVE ALL OF THE SIDING.

MS. ISOLAMPI MADE A MOTION TO TABLE PETITION HHPC 21-03 A. MR. EHRHARDT SECONDED. MOTION CARRIED AFTER A ROLL CALL VOTE 5-0.

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HHPC 22-03 PETITIONER: ADDIE KINSEY
REQUEST: CERTIFICATE OF APPROPRIATENESS
PURPOSE: 2.5' X 10' WALL SIGNAGE
LOCATION: 220 MAIN STREET

MS. ADDIE KINSEY, TENANT AND APPLICANT, WAS IN ATTENDANCE TO PRESENT THE PROPOSED WORK. MS. KINSEY STATED SHE IS REQUESTING TO ADD HER BUSINESS SIGN TO THE BUILDING. MS. TOLBERT SUMMARIZED THE APPLICATION, WHICH IS FOR A TWO-AND-A-HALF FOOT BY TEN FOOT WALL SIGN ON THE STOREFRONT. MS. TOLBERT ASKED FOR THE MATERIAL FOR THE SIGN. MS. KINSEY AND MR. PIETRZAK STATED IT IS A FLAT ALUMINUM PANEL WITH THE GRAPHICS PRINTED ON THE SIGN.

MS. TOLBERT ASKED FOR THE STAFF REPORT. MR. PIETRZAK SUMMARIZED THE REPORT.

MR. EHRHARDT MADE A MOTION TO APPROVE HHPC 22-03. MS. MCBRIDE SECONDED. MOTION CARRIED AFTER A ROLL CALL VOTE 5-0.

MR. PIETRZAK STATED THAT ANY FUTURE MODIFICATIONS WOULD NEED TO COME BACK THROUGH THE COMMISSION FOR APPROVAL. MS. KINSEY STATED SHE WAS UNAWARE OF THE PROCESS, BUT WANTED TO PAINT THE DOOR BLACK. AFTER DISCUSSION BY THE COMMISSION, THE APPROVAL WAS AMENDED TO ALLOW THE PETITIONER TO PAINT THE DOOR BLACK.

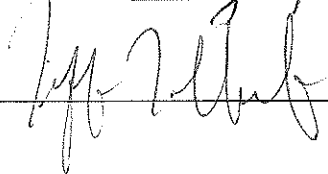
STAFF / PUBLIC COMMENT

MR. PIETRZAK STATED A CONTRACT WITH INDIANA LANDMARKS IS BEFORE THE BOARD OF WORKS. MS. TOLBERT STATED BLAKE SWIHART IS THE NEW DIRECTOR OF THE NORTHWEST FIELD OFFICE. HE HAS ALREADY STARTED WORKING FOR INDIANA LANDMARKS AND WILL BE INVOLVED IN THE COMMISSION'S MEETINGS MOVING FORWARD.

MS. TOLBERT ADJOURNED THE MEETING. *MEETING ADJOURNED*

NEXT MEETING: MAY 17, 2022

MINUTES APPROVED ON May 17, 2022

CHAIRMAN 

ATTEST 